

2.7 INTERGOVERNMENTAL COORDINATION

Goal: Coordinate the goals, objectives and policies addressed in the Comprehensive Plan between the City and other governmental and private sector entities to provide for consistent land use functions and effective and efficient governmental services.

Objective 1 *The City will meet annually or more often if needed with the Holmes County School Board to establish agreements on the locating of new educational facilities, coordinate the availability of services and population growth/trends with land use, and to improve the multiple use of municipal and county owned facilities.*

Policy 1.1 The City shall execute an interlocal agreement with the Holmes County School Board to coordinate population projections and implement school location criteria. The interlocal agreement will address at a minimum:

1. Collaboration on Department of Education enrollment projections and the population projections used in the Comprehensive Plan; and
2. Coordination between school siting compatibility requirements pursuant to sections 235.19 and 235.193, Florida Statutes (F.S.), including integration of the educational plan survey (required to be submitted every five years pursuant to s 235.15, F.S.), the general educational facilities report (required to be submitted annually by the school district pursuant to s. 235.194, F.S.), and applicable policies and procedures of the school district, with the Comprehensive Plan Future Land Use Element and land development regulations of the City.

Policy 1.2 Agreements will be reached that allow for the use of municipal and county owned recreational facilities for school activities, with a similar agreement being attained and maintained for public use of appropriate school facilities.

Objective 2 *The City will enter into interlocal agreements to coordinate governmental functions and impacts within their jurisdictions and initiate joint efforts with adjacent local governments or regional government agencies.*

Policy 2.1 The City will develop a plan that will specify services provided to locations outside of municipal limits to unincorporated areas and establish boundaries as to the geographic limits of such services. Adjacent local governments will evaluate this plan annually.

Policy 2.2 The City shall determine a method of developing a comprehensive Stormwater Master Plan. This plan shall establish an intergovernmental cooperative effort among the local governments by pursuing independent efforts towards the development of the plan, consistent with the Stormwater Master Plan.

Policy 2.3 Land use designations in areas annexed by the City shall be consistent with adjacent land uses within the County. Disputes over consistency will be negotiated through efforts of the local governments, local planning agency, mediation procedures through the regional planning council, or other methods agreed upon by the governments in dispute over the land use designations.

Policy 2.4 The City shall provide an invitation to Holmes County to develop common goals and objectives to provide for consistent land use along the shared borders as well as to develop cooperative economic opportunities for citizens of all jurisdictions. Meetings shall be held minimally on a biannual basis.

Policy 2.5 The City shall provide an invitation to Washington County, the City of Chipley and Town of Caryville to develop common goals and objective to allow for consistent land uses along the shared border of these local governments and to develop cooperative economic opportunities for citizens of all jurisdictions. Meetings shall be held at least on an annual basis.

Policy 2.6 The City shall be provided with written reports concerning joint meetings held with adjacent local governments and shall act appropriately upon the recommendations provided.

Policy 2.7 The City council shall review the proposals of development within their jurisdictions and comment on the impacts of such development on adjacent local government jurisdictions in and outside of municipal or county boundaries.

Policy 2.8 During the development review process, each proximate municipality shall review, comment and make recommendations on development proposals within a given municipality's jurisdiction. The City shall give proximate municipalities and counties ample opportunity to schedule necessary meetings, advertise, and prepare any documentation necessary for such review. The reviews, comments and recommendations provided by a municipality to the City shall be made in a timely manner. The City shall act upon the comments and recommendations of the municipalities and counties.

Policy 2.9 The City will schedule two deadlines each year for the submission of plan amendment proposals to the Comprehensive Plan pursuant to s.s. 163.3184 and 163.3187. Each adjacent or proximate municipality or county shall be notified by registered mail of these deadlines accordingly. The public will be notified through newspaper advertisements of such dates. It shall be the responsibility of the City to prepare amendment proposals to the Comprehensive Plan that affect development and/or concurrency within their jurisdictions. The City shall present amendment proposals to the County by the established deadlines. Amendment proposals submitted to the County shall be presented in a professionally written and/or mapped format for the convenience of the Holmes County Planning Commission, Board of County Commissioners, and the public.

Policy 2.10 The City will establish formal procedures for review of annexation requests and for resolving annexation issues.

Objective 3 The City will biannually attend an intergovernmental coordination forum hosted by Holmes County with related local, state, and federal agencies with a specified interest in the region to increase cooperation and understanding among such governmental agencies.

Policy 3.1 The following agencies shall be invited to attend the forum:

Tri-County Community Council
Florida Department of Transportation, District III
Florida Department of Community Affairs
Florida Department of Environmental Protection, Northwest District
Florida Department of State, Division of Historical Resources
Florida Division of Forestry
Florida Fish and Wildlife Conservation Commission
Florida Department of Corrections
Florida Department of Health & Rehabilitative Services, Holmes County Public Health Unit
West Florida Regional Planning Council
Northwest Florida Water Management District
Other appropriate agencies as directed by the Local Planning Agency

Policy 3.2 The City will be invited to speak to the entire forum for a specified time about concerns related to the County and its municipalities, including the impacts of development. The Holmes County Planning Commission will submit a report to the local governments reporting findings and providing recommendations to the Board of County Commissioners and town/city councils.

Objective 4 *The City will coordinate the setting of level of service standards for all public facilities-consistent with any state, or regional entity having operational and maintenance responsibility for the facility.*

Policy 4.1 The Comprehensive Plan shall reflect coordinated level of service standards for all public facilities not owned by the City.

Policy 4.2 Coordinate with the West Florida Regional Planning Council in setting levels of service for transportation facilities.

Objective 5 *Conflict resolution with other agencies shall be achieved through formal or informal processes.*

Policy 5.1 Achieve conflict resolution through informal negotiation resulting in a "Memorandum of Agreement" or other statement of intent.

Policy 5.2 Consult with the West Florida Regional Planning Council for informal conflict mediation where appropriate to resolve issues related to findings of fact or consensus building.

Policy 5.3 Provide for joint meetings of the county commission and the town/city councils of adjacent local governments to resolve intergovernmental coordination issues.

Policy 5.4 Formal mediation shall be entered into only after other alternatives have failed to arrive at a resolution of the issue. A professional mediator specifically trained in mediation techniques should conduct formal mediation.

GOAL: Collaborate and coordinate with the School Board of Holmes County (School Board) to ensure high quality public school facilities, which meet the needs of the City of Bonifay's existing and future population.

***Objective 6** The City will implement the School Interlocal Agreement with the School Board, municipalities and adjacent counties providing for close coordination and evaluation of development proposals.*

Policy 6.1 General types of provisions that will be included in the interlocal agreement in order to advise the School Board, adjacent counties, special taxing districts and municipalities of proposed developments which would impact their jurisdiction include:

1. Transmission of a monthly memo from the Holmes County Planning Department and or Planning Districts to the above entities and others on the Comprehensive Plan mailing list describing proposed developments and planning activities;
2. Provision for a feedback process/information exchange so the above entities can inform the Planning Department of any potential adverse impact(s) from proposed developments and/or conflicting planning activities through the Local Planning Agency as well as through public meetings with notices published in the newspaper; and/or
3. Provision of district-wide application of LOS standards.

***Objective 7** The City of Bonifay shall strive to maintain and enhance joint planning processes and procedures for coordination of public education facilities for planning and decision making.*

Policy 7.1 On an ongoing basis, the City shall establish new and review existing coordination mechanisms that will evaluate and address its comprehensive plan and programs and their effects on the comprehensive plans developed for the adjacent local governments and other units of local government providing

services, but not having regulatory authority over use of land, and the State, by an annual county-wide forum, joint meetings or other types of forums with other agencies. Assistance for this effort shall be requested from regional and state agencies, as needed.

Policy 7.2 On an annual basis, the City shall ask the School Board to provide information from their 5-year Capital Facilities Plan to determine the need for additional school facilities. The School Board shall provide to the City a yearly general education facilities report. The educational facilities report shall contain information detailing existing facilities and their locations and projected needs. The report shall also contain the School Board's capital improvement plan, including planned facilities with funding representing the district's unmet needs.

Policy 7.3 In order to coordinate the effective and efficient provision and siting of public educational facilities with associated infrastructure and services within Holmes County, the Holmes County Board of County Commissioners, the Holmes County School Board, the City of Bonifay, and Towns of Esto, Noma, Ponce de Leon and Westville shall meet jointly to develop mechanisms for coordination. Such efforts may include:

1. Coordinated submittal and review of the annual capital improvement program of the City of Bonifay, the annual Facilities Work Program and Educational Plant Survey of the Holmes County School Board;
2. Coordinated review and assessment of the associated costs and expenditures of siting and developing schools with needed public infrastructure;
3. Coordinated review of residential planned developments or mixed use planned developments involving residential development;
4. Use of a unified database including population (forecasts of student population), land use and facilities;
5. Use of the Staff Working Group (with representative from each of the entities) to review coordinated siting of schools with parks for multi-functional use. Directives resulting from the joint meeting shall be incorporated into the Comprehensive Plan, Land Development Regulations, and other appropriate mechanisms as deemed necessary; and/or

Use of the staff working group, with representation from all the entities, that will meet at least once annually to review and coordinate school LOS and issues of mutual concern. The group will review population and enrollment projections to ensure the maintenance of the LOS and financial feasibility of the Capital Improvements Program (CIP) and work plan.