

Larry F. Cook, Mayor
 Rickey Callahan, City Clerk
 301 J. Harvey Etheridge Street
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City Council Members:
 James W. Sellers
 Shelley Carroll
 Rick Crews

Public Records

INVOICE

Requestor: _____ Date of Request: _____

Estimate Date: _____ Date Completed: _____

Description: _____

* Estimate includes extensive time to locate, retrieve, review, redact and produce all responsive records.

Materials	Estimated Qty or Hours	Actual Qty or Hours	Rate	Estimated Cost	Actual Cost
One Sided Copies – per page (no larger than 8.5X14)			\$0.15		
Double Sided Copies – per page (no larger than 8.5X14)			\$0.20		
Media (DVD, CD, etc.)			\$1.00		
Certified Copies – per page			\$1.00		
Special Service Charge			\$20.00		
Packaging and Shipping – based on current rates					
Hourly Labor:					
*Staff Resources					
Legal Review					
*Staff resources are calculated and charged after the first 15 minutes.					
	Total Estimate:				
			TOTAL AMOUNT DUE:		

Please remit payment to:

Check or money order may be made payable to City of Bonifay

City of Bonifay

If billing exceeds \$100, minimum payment due 50%, Under \$100 minimum payment due \$20.

401 McLaughlin Ave

Bonifay, FL 32425

The City of Bonifay is an Equal Employment Institution.